

CONTROL NO.

OL/SD ☐ SCB-5

STAT

REPORTS INVENTORY

PREPARE IN DUPLICATE Approved For Release 2006/09/25 : CIA-RDP75-00399R000100120030-1

1. TITLE OF REPORT (if a fill-in report include Form No.)

Monthly Report - Supply Operations

2. TYPE
OF
REPORT☒ STATISTICAL☐ NARRATIVE☐ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

PERSONNEL

☒ LOGISTICS☐ MEDICAL

TRAINING

SECURITY

FINANCE

ADMIN. GENERAL

OTHER (specify)

4. NO. OF COPIES PREPARED

2

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Monthly

6. DISTRIBUTION (No. of components not
number of copies)

1

7. FORMAT (memorandum, form
computer print-out, etc)

Form

8. ADP PROCESSING

☐ YES

IF YES GIVE ADP PROCESSING NO.

☒ NO

9. DIRECTIVE AUTHORITY REQUIRING REPORT

SDI 7-3

10. PREPARING COMPONENT (include lowest level
contributing information to report)

Stock Control Branch

11. FEEDER REPORTS (State total number and identify by Title,
Form No., or nomenclature. Attach separate sheet if necessary.)

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	COST PER YEAR
11	6.87	1	6.87	12	82.44
13	8.06	1/12	.67	12	8.04

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR

90.48

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN,
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.Feeder report for preparation of Monthly Statistical Analysis Report.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

☒

RETAIN AS IS

☐ OTHER (explain)☐

CHANGE

☐

DISCONTINUE

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

STAT

16. DATE OF INVENTORY

28 Sept 1970

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

Chief, Stock Control Branch, ☐ SD/OL

18. EXTENSION

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STAT

FORM
9-70

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Classification

(22-36-43)